



# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

Date: 03.11.2023

## Minutes of Meeting

Meeting of Internal Quality Assurance Cell (IQAC) held on 3<sup>rd</sup> November, 2023 at 03:30PM in the Board Room, MIMT.

### Members Present

Name	Position
Dr. Geeti Shama, Professor	Chairperson: Head of the Institution
Dr. Ajay Pratap Singh, Professor	IQAC Coordinator
Dr. Anju Bala, Associate Professor	Member
Dr. Poyam Sharma, Associate Professor	Member
Dr. Jaspreet Kaur, Assistant Professor	Member
Dr. Varun Kumar, Associate Professor	Member
Dr. Anju Tripathi, Associate Professor	Member
Dr. Richa Sharma, Associate Professor	Member
Dr. Ashutosh Gaur, Associate Professor	Member
Dr. Anjali Dixit, Associate Professor	Member
Dr. Himani Shaunik, Assistant Professor	Member
Dr. Aanchal Tyagi, Assistant Professor	Member
Ms. Teena Chaudhary, Assistant Professor	Member
Mr. Sanikant Kumar, Assistant Professor	Member
Ms. Divya Singh, Assistant Professor	Member
Mr. Omendra Kumar, IT Lab I/c	Member
Mr. Devendra Singh, Admin	Member
Mr. Ram Janam Yadav, Accountant	Member
Mrs. Shikha Mangal, Mangalmay Foundation Trust	Member
Mr. Yash Makhija (2022-24)	Member
Dr. Meenakshi Sharma, Professor, MIMT	Special Invitee
Mr. Abhishek Sharma, Head-T&P, MIMT	Special Invitee

### Agenda Points:

- Agenda 1 : To approve the minutes of meeting held on 29.07.2023
- Agenda 2 : Discuss the Assessment Outcome Document (AOD) given by NAAC.
- Agenda 3 : Implementation Status of Academic & Event Calendar 2023-24
- Agenda 4 : Research and Innovation Eco System

  
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- Agenda 5 : Placements
- Agenda 6 : ERP
- Agenda 7 : Result Analysis
- Agenda 8 : Summer Internship in Academic Session 2023-24
- Agenda 9 : Preparation of AQAR
- Agenda 10 : Any other items with the permission of Chair

## Deliberations & Decisions taken:

Meeting started with welcome address by the Chairperson of IQAC and Director of Mangalmay Institute of Management & Technology. She Congratulated to the all members for achieving "A" grade In Cycle-I NAAC.

### Agenda 1 : To approve the minutes of meeting held on 29.07.2023

The minutes of the meeting held on 29.07.2023 was read and approved.

### Agenda 2 : Discuss the Assessment Outcome Document (AOD) given by NAAC.

Discussed the Assessment Outcome Document (AOD) given by NAAC in detail wrt SSR Criteria and Metric. Gaps were identified and discussed for further improvement. Further, Criteria Incharges and Metric Incharges were finalized as per attached Annexure.

### Agenda 3 : Implementation Status of Academic & Event Calendar 2023-24

The reports of events organized by various departments/Committees/clubs as per the Academic & Event Calendar 2023-24 were put forward to the IQAC members. They showed their satisfaction.

### Agenda 4 : Research and Innovation Eco System

Details of faculty's research for the academic session 2023-24 till date was presented. It was recommended to improve further the research credentials of faculty members particularly publications. It was also advised that faculty members should update their respective Vidwan and Google Scholar Account. It was also informed to the new members that Institute has the policy to reimburse the amount for attending the Conference, Seminar and Workshops, FDPs etc. Further, Institute also disburse the amount to encourage Faculty for publications. Dr.Richa Sharma presented the reports of activities conducted of IIC. The members appreciated the efforts.

  
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## Agenda 5 : Placements

Final Placement records of MBA for academic session 2022-23 were shared with the members by T&P Head. The activities conducted by T&P were also discussed. The members applauded for the efforts.

## Agenda 6 : ERP

It was informed to the members that Course Dashboard is functional. Question papers will also be uploaded for the forthcoming class test. The house showed its satisfaction.

## Agenda 7 : Result Analysis

The result analysis was put up to the members. PO attainment level was discussed in length. House showed its satisfaction.

## Agenda 8 : Summer Internship in Academic Session 2023-24

Details of Summer Training of MBA III Semester were shared with the members of IQAC. List reflected the diverse areas of Internship in management. Members showed their happiness.

## Agenda 9 : Preparation of AQAR

It was informed that AQAR will be submitted for 2023-24 as per the issue raised in the NAAC portal.

## Agenda 10 : Any other items with the permission of Chair

It was informed that Institute has applied for 2(f).

Meeting came to an end **with vote of thanks to the chair** as no other point was there to discuss.

  
IQAC Director, MIMT

Copy to: Director, MIMT

All the members of IQAC, MIMT as stated above