



MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

1-02-2024

Minutes of Meeting

A meeting of the Internal Complaint Committee was held on 01-02-2024 at 4:00 PM at Board Room, MIMT, B-Block to discuss the following agenda-

1. To approve the previous meeting's minutes dated 08.07.2023
2. The action taken report for the period July 2023 to January 2024
3. Cases reported & resolved
4. Any other point with permission of chair

The following members were present:

<u>Name</u>	<u>Position</u>
Dr. Anju Bala	Chairperson
Dr. Poyam Sharma	Member Secretary
Mr. Amit Srivastava	Member – Representative of Faculty Member
Ms. Neelam Sharma	Member – Representative of Non-Teaching Staff
Mr. Devesh Sharma	Member – Representative of Non-Teaching Staff
Ms. Anjlee Shukla	Member – Representative of Students
Ms. Iti Agarwal	Member – Representative of Students
Dr. Ajay Pratap Singh	IQAC Director – Special Invitee

Deliberations & Decisions taken

1. To approve the previous minutes of the meeting dated 08.07.2023
 - The minutes of the previous meeting were read and approved.



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2. The action taken report for July 2023-Jan 2024

- It was informed by Dr. Anju Bala that:
 - The committee list displaying name, contact no. & email id along with procedure for making complaint, conducting enquiry by the ICC, Punishment and compensation is published through flex board placed on the floors, front gate and prominent places.
 - The committee list along with policy is also available on institutional website.
 - ICC, MIMT is following Zero tolerance policy.
 - During the orientation program, Chairperson, ICC introduced the Objectives, functions, procedure for making complaint, conducting enquiry by the ICC, Punishment & compensation and proposed activities for academic session 2023-2024.
- Mr. Devesh Sharma briefed about the status of CCTV which have been installed in the academic session 2023-2024. Mr. Devesh told that 30 plus CCTV are installed in the corridors and classroom of MIMT during July 2023 to January 2024.
- Reports of the following activities were put forward:

S.No.	Name of Activity	Date
1	Introduction Session on Orientation Day	27.07.2023
2	Guest Lecture against Women Harassment	20.12.2023
3	Women's Right Awareness Drive	27.12.2023
4	Self Defense Workshop	28.12.2023
5	awareness drive on National Girl Child Day (Female Foeticide Sensitization and Computer Literacy)	24.01.2024

The house showed satisfaction on the action taken report for the duration of July 2023- January 2024.

3. Cases reported and Resolved

- No cases were reported during this duration.

4. Any other point with permission of chair:

- Dr. Poyam Sharma, Member Secretary, ICC presented the public notice D.O.No.91-3/2020 (GS) "Every Executive Authority shall constitute an Internal Complaint Committee (ICC) with an inbuilt mechanism for gender sensitization



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against sexual harassment" dated 11, December 2023 issued by UGC. However, the Institute has fully functional ICC Committee.

- Dr. Poyam Sharma, Member Secretary, ICC presented the public notice D.O.No.91-3/2021 "Subject: An appeal to Higher Educational Institutions that have not constituted an Internal Complaint Committee" dated 12, December 2023 issued by UGC. However, the Institute has fully functional ICC Committee.
- Dr. Poyam Sharma, Member Secretary, ICC presented the public notice D.O.No.2-1/2024 (CPP-II) "Subject: Beti Bachao Beti Padhao (BBBP) initiative" dated 10th January 2024 issued by UGC. It was resolved to use BBBP logo on the website, portals, events and prominent places in the premises of the Institute.
- Ms. Neelam, Warden, Girls Hostel proposed a sensitization session for the hostel girls, which was approved.
- No other point to discuss further the meeting has ended with a vote of gratitude to the chair.

Dr. Poyam Sharma

Member Secretary, ICC

Dr. Anju Bala
Chairperson, ICC

Cc: All members of ICC
Director, MIMT
Director, IQAC
Office File