

MANGALMAY INSTITUTE OF MANAGEMENT AND TECHNOLOGY

ACCREDITED GRADE A INSTITUTE BY NAAC





CAMPUS: 8 & 9, Knowledge Park-II, Greater Nolda (U.P.) Ph. 0120-2328400, 2328401 Visit us at: www.mimt.org email; info@mangalmay.org

31st July, 2024

MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee was held on 31-07-2024 at 12:30 pm in the Board Room, MIMT to discuss the following agenda points:

- 1. To approve the previous meeting's minutes dated 13.02.2024
- 2. To discuss action taken report for the period 2023-24
- 3. Cases reported & resolved
- 4. Action plan for 2024-25

The following points were discussed and finalised-

- a. As per the norm, a fair process should continue, followed and monitored by the admission in charge.
- b. Ensure swift and prompt redressal of the grievances, if any with principles of natural justice.
 - c. proposed activities, for 2024-25 awareness campaign, guest lecture on metal wellbeing, briefing session in the orientation program.
- 5. Any other issues with the consent of the chair.

The meeting was attended by following members-

Name	Position
Dr. Ruchika Gupta, Director	Chairperson
Dr. Ashutosh Gaur	Member Secretary
Dr. Anjali Dixit	Member
Dr. Himansu Bhusan Bagh	Member
Dr. Richa Sharma	Member
Miss. Sabeeha Kiran	Student

2. Deliberation and Decision Taken

To approve the previous meeting's minutes dated 13.02.2024

• The minutes of the previous meeting were read and approved by the members of the GRC.

3. The GRC's Action Taken Report for 2023-24

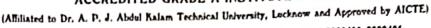
It was informed by Dr. Anjali Dixit that:

- The provision under GRC & SGRC were widely disseminated at the prominent places in the institute.
- During the orientation program, GRC member secretary described the various functions, provisions, roles, and responsibilities of the members.



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- Faculty mentors and the Training & Placement (T&P) In-charge provide guidance and counselling to students as needed, offering support to address academic, career, or personal concerns when required.
- Faculty are comfortable in working with peers and Director.
- It was noted that examination-related grievances have been addressed at the level of the Controller of Examinations (Coe). Additionally, any routine grievances that arise are resolved promptly by the relevant faculty members..
- Member secretary appraised the house that following activities were organized in 2023-24:
 - 1. World no Tabaco Day
 - Mental well being by Dr Deepti Kumari (Phycologist)
 - 3. Guest lecture on mental health by MAAster G Shree Rajesh ji
- The report of event organized by GRC during the academic session 2023-24 was put forward to the members.

Members of the committee showed their satisfaction on the working GRC.

4. Case Reported & Resolved

• No case was reported. Minor cases were resolved at the level of faculty in the class.

5. Action plan for 2024-25

The following points were discussed and finalised-

- a. As per the norm, a fair process should continue, followed and monitored by the admission in charge.
- b. Ensure swift and prompt redressal of the grievances, if any with principles of natural justice.
- proposed activities, for 2024-25 awareness campaign, guest lecture on metal wellbeing, briefing session in the orientation program.
- d. Ms. Kajal would be available for counselling and her contact number would be visible at the different places in campus
- 6. Any other point with the consent of the chair

Ashelosh gour.

Member Secretary, GRC Cc: All members of GRC Director, IQAC

Director, MIMT Office File

Chairperson