



# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

Personal & Confidential

Date: 13 Jun, 2018

Dr. Anshu Goel  
SA-64, Shastri Nagar,  
Near Hapur Chungi, Ghaziabad,  
Uttar Pradesh-201001

## Appointment Letter

Dear Dr. Anshu Goel

With reference to your application and subsequent interview held on 13.06.2018. We are pleased to inform you that you have been Appointed as "Associate Professor" in our Institute on the following terms and conditions of service:-

### 1. Commencement of Employment

Your employment will be effective from 16 Jul 2018

### 2. Compensation

Your monthly salary will be Rs. 49,500/-. A detailed salary structure is given in "Annexure A".


### 3. Place of Work

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

### 4. Probation, Confirmation & Termination/Resignation

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

Received

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

(e) Actions by any government authority;

(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of

  
Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida







such force majeure event shall be given by the employer/institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.

**12. Governing Law/Jurisdiction**

Your employment with the institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.

With Best Wishes,

Yours sincerely,

For Mangalmai Institute of Management & Technology



I hereby declare that I have read and fully understood the above terms and conditions and agrees to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: *Anshu*

Name: Anshu Goel

Date : 14/6/2018

Place: Greater Noida

*[Signature]*  
Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida

Received  
*[Signature]*

**Annexure "A"**

**Compensation**  
**CTC Structure- Dr. Anshu Goel**

Your total all inclusive emoluments (CTC) shall be Rs. 5,94,000/- per annum and shall be paid @ Rs. 49,500/-per month as detailed below:-

Basic Pay + DA	Rs	24,750/-
HRA	Rs	19,800/-
Other Allowance	Rs	4,950/-
Total	Rs	49,500/-

**Important Note**

- Please note that salary structure of the Institute may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,

**For Mangalmai Institute of Management & Technology**



*Swarned*

*Anshu*

*[Signature]*

Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

Personal & Confidential

Date: 26 Jul, 2020

Dr. Mani Jindal  
House No. 223, Ward No.10,  
Aggarwal Colony Ratia,  
Faridabad, Haryana-125051

## Appointment Letter

Dear Dr. Mani Jindal

With reference to your application and subsequent interview held on 26.07.2020. We are pleased to inform you that you have been Appointed as "**Assistant Professor**" in our Institute on the following terms and conditions of service:-

**1. Commencement of Employment**

Your employment will be effective from 02 Aug 2020

**2. Compensation**

Your monthly salary will be Rs. 40000/-. A detailed salary structure is given in "Annexure A".

**3. Place of Work**

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

**4. Probation, Confirmation & Termination/Resignation**

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

Received  
Mani

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the Institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

(e) Actions by any government authority;

(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The Institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of Force Majeure to the employee, the management of the institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of

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Director  
Mangalmai Institute of  
Management & Technology



Force Majeure to the employee, the management of the Institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agrees that it shall forthwith, without protest. Notice of the happening of such force majeure event shall be given by the employer/institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.
12. **Governing Law/Jurisdiction**  
Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the Institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.



I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: [Signature]

Name: Tarun Tindal

Date : 26/7/2020

Place: Greater Noida

[Signature]

[Signature]

[Signature]

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

Annexure "A"

Compensation  
CTC Structure- Dr. Mani Jindal

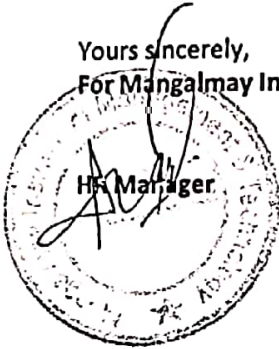
Your total all inclusive emoluments (CTC) shall be Rs. 4,80,000/- per annum and shall be paid @ Rs. 40,000/-per month as detailed below:-

Basic Pay + DA	Rs	20,000/-
HRA	Rs	16,000/-
Other Allowance	Rs	4,000/-
<b>Total</b>	<b>Rs</b>	<b>40,000/-</b>

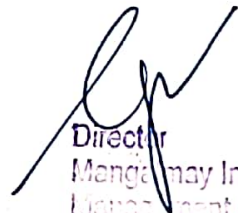
Important Note

- Please note that salary structure of the Institute may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,  
For Mangalmay Institute of Management & Technology



Received  
Mani

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida





# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

Personal & Confidential

Date: 26 Jul, 2020

Dr. Anju Bala  
A-802, Alpha Homes Society,  
Alpha-1 Sector, Greater Noida,  
Uttar Pradesh-201308

## Appointment Letter

Dear Dr. Anju Bala

With reference to your application and subsequent interview held on 26.07.2020. We are pleased to inform you that you have been Appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

### 1. Commencement of Employment

Your employment will be effective from 27 Oct 2020

### 2. Compensation

Your monthly salary will be Rs. 33000/-. A detailed salary structure is given in "Annexure A".

### 3. Place of Work

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

### 4. Probation, Confirmation & Termination/Resignation

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

Received

Anju Bala

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the Institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

a. The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

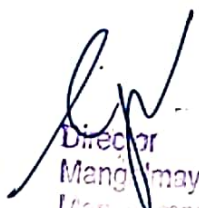
(e) Actions by any government authority;

(f) National or regional emergency;

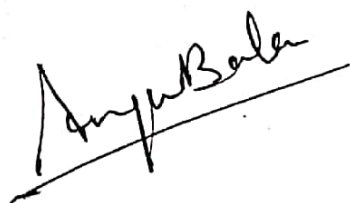
(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

b. The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of Force Majeure to the employee, the management of the institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall

  
Director  
Mangalaya Institute of  
Management & Technology  
Greater Noida

Received

  
Anup Bala

such force majeure event shall be given by the employer/institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.
12. **Governing Law/Jurisdiction**  
Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.



I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: Anju Bala

Name: Anju Bala

Date : 26 July 2020

Place: Greater Noida

Received

Anju Bala

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



**Annexure "A"**

**Compensation**

**CTC Structure- Dr. Anju Bala**

Your total all inclusive emoluments (CTC) shall be Rs. 3,96,000/- per annum and shall be paid @ Rs. 33,000/-per month as detailed below:-

Basic Pay + DA	Rs	16,500/-
HRA	Rs	13,200/-
Other Allowance	Rs	3,300/-
<b>Total</b>	<b>Rs</b>	<b>33,000/-</b>

**Important Note**


- Please note that salary structure of the Institute may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,

For Mangalmai Institute of Management & Technology



*Received*  
*Anju Bala*

  
Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



# MANGALMAI INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

Personal & Confidential

Date: 04 Jan, 2022

Dr. Varun Kumar

C-8/50-A,  
Keshav Puram,  
New Delhi-110035

## Appointment Letter

Dear Dr. Varun Kumar

With reference to your application and subsequent interview held on 20.06.2021. We are pleased to inform you that you have been Appointed as "Associate Professor" in our Institute on the following terms and conditions of service:-

**1. Commencement of Employment**

Your employment will be effective from 05 Feb 2022

**2. Compensation**

Your monthly salary will be Rs. 60,000/-. A detailed salary structure is given in "Annexure A".

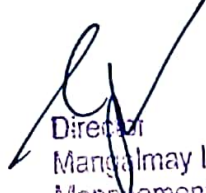
**3. Place of Work**

Your employment location will be at our Mangalmai Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

**4. Probation, Confirmation & Termination/Resignation**

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

*Varun*

  
Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute & Affiliated University.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

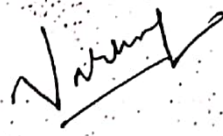
Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the Institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

- (a) Acts of God;
- (b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;
- (c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;
- (d) Government orders or law;
- (e) Actions by any government authority;
- (f) National or regional emergency;
- (g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and
- (h) Shortage of adequate power or transportation facilities.

8.2 The Institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of



Director  
Mangalmai Institute of  
Management & Technology  
Gurgaon, Haryana



30 (Thirty) days from the date of Institute notifies the occurrence of such event of Force Majeure to the employee, the management of the Institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agrees that it shall forthwith, without protest. Notice of the happening of such force majeure event shall be given by the employer/institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.
12. **Governing Law/Jurisdiction**  
Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the Institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.

With Best Wishes,  
Yours sincerely,

For Mangalmai Institute of Management & Technology




I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: \_\_\_\_\_

Name: Dr. Varun Kumar

Date : 4/1/22

Place: \_\_\_\_\_

  
Director  
Mangalmai Institute of  
Management & Technology  
Noida

Annexure "A"

Compensation  
CTC Structure- Dr. Varun Kumar

Your total all inclusive emoluments (CTC) shall be Rs. 7,20,000/- per annum and shall be paid @ Rs. 60,000/-per month as detailed below:-

Basic Pay+DA	Rs	30000/-
HRA	Rs	24000/-
Other Allowance	Rs	6000/-
<b>Total</b>	<b>Rs</b>	<b>60000/-</b>

Important Note

- Please note that salary structure of the company may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.



*Varun*

*[Signature]*

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida





# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

Date: 26 Jun, 2016

Personal & Confidential

MR. ARUN KUMAR  
JAWAHAR NAGAR BANAT,  
SHAMLI, UTTAR PRADESH-247776

## Appointment Letter

Dear Mr. Arun Kumar

With reference to your application and subsequent interview held on 24.06.2016. We are pleased to inform you that you have been Appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

**1. Commencement of Employment**

Your employment will be effective from 1.08.2016.

**2.. Compensation**

Your monthly salary will be Rs. 90,000/-. A detailed salary structure is given in "Annexure A".

**3. Place of Work**

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

**4. Probation, Confirmation & Termination/Resignation**

- a. In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.
- b. After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the institute.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

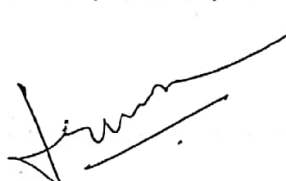
(e) Actions by any government authority;


(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of Force Majeure to the employee, the management of the institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of



  
Director  
Mangalmei Institute of  
Management & Technology  
Greater Noida

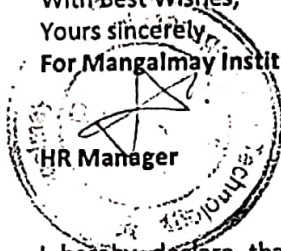
Such force majeure event shall be given by the employer/Institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are Issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.
12. **Governing Law/Jurisdiction**  
Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.

With Best Wishes,  
Yours sincerely,

For Mangalmai Institute of Management & Technology



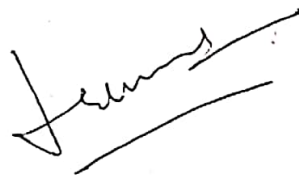
I hereby declare that I have read and fully understood the above terms and conditions and agrees to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: \_\_\_\_\_

Name: Arjun Kumar

Date : 26, June, 2016

Place: Greater Noida



Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida

**Annexure "A"**

**Compensation**

**CTC Structure- Mr. Arun Kumar**

Your total all inclusive emoluments (CTC) shall be Rs. 10,80,000/- per annum and shall be paid @ Rs. 90,000/-per month as detailed below:-

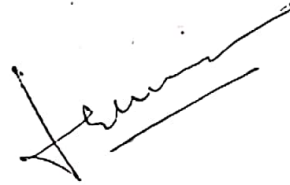
Basic Pay + DA	Rs	45,000/-
HRA	Rs	36,000/-
Other Allowance	Rs	9,000/-
<b>Total</b>	<b>Rs</b>	<b>90,000/-</b>

**Important Note**

- Please note that salary structure of the company may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,

**For Mangalmay Institute of Management & Technology**



Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



**MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY**  
(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)  
Knowledge Park-II, Greater Noida (U.P.)

Date: 27.05.2012

To,  
Mr. Sushil Kumar Maurya  
House No.D-54, First Floor, Sector-36,  
G.Noida, Uttar Pradesh

**Sub.:- Appointment letter**

Dear Mr. Sushil Kumar Maurya

Kindly take reference to your application for the post of **ASSISTANT PROFESSOR** at our Institute and the subsequent interview held on 27<sup>th</sup> May, 2012. In this regard, we are pleased to inform that you have been appointment for the position of **ASSISTANT PROFESSOR** in the Department of Management.

2. The pay details of your appointment will be as under:

<u>Basic Pay + DA</u>	<u>House Rent Allowance</u>	<u>Other Allowance</u>	<u>Gross Pay (P.M)</u>
11,000/-	8,800/-	2,200/-	22,000/-

3. Your services shall be governed by the Service Rules and Regulations, Terms and Conditions of the Institute as existing now and amended from time to time.

Please report to the Director, Mangalmay Institute of Management And Technology on 01.08.2012 at 9:00 AM



Encl. Terms & Conditions of appointment as per HR policy of the Institute.

*Best wishes*  
*Sushil Maurya*

*[Signature]*  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

**Terms & Conditions:**

**1. Commencement of Employment**

Your employment will be effective from 01.08.2012.

**2. Compensation & Benefits**

A detailed salary structure and other benefits as applicable to your category of employees are given in "Annexure A". The compensation structure will be subject to the Institute's policies in force and may be modified from time to time. The Institute reserves the right to change any element of compensation. Institute expects you to maintain high degree of confidentiality with regard to your compensation and benefits. You will not disclose or discuss such details with any employee and faculty or any other person associated directly or indirectly with the institute.

**3. Place of Work**

Your employment location will be at Mangalmay Institute of Management & Technology situated at Plot No. 8, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India) During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Divisions, Branches or Institute belonging to or affiliated to, or associated with this institute. In such cases Management has the right to redesignate you and your services under continued employment or a fresh one is the sole discretion of the management.

**4. Probation, Confirmation & Termination**

4.1. You will be on probation for a period of One year from the date of your joining, where after, the probation period may be either extended at the discretion of the management or may be dispensed with either earlier or on completion or thereafter till confirmation. Unless confirmed in writing by the management, you will be deemed as probationer after the expiry of the initial or extended period of probation.

4.2. When you are on probation period, the management may terminate you by serving one (1) month of notice period or salary thereof without giving any reason, parallel, in case you decide to resign from your services, you will be required to serve one (1) month of notice period or salary, in lieu thereof.

4.3. Upon confirmation of your employment, your services are liable to be terminated by the management after providing you one month notice or payment of salary in lieu thereof. You shall also be bound to provide the institute with one month notice prior to Resignation during which period you may have to actually work. The aforesaid period will not be adjustable either against leave or forfeiture of salary.

**5. Absence without Notice & Leave/Holidays**

Absence without leave or remaining absent beyond the period of leave originally granted or subsequently extended, shall result in voluntary termination of your employment without any notice unless you Return to work within 7 days from the commencement of such absence, and provide satisfactory explanation to management regarding such absence. You are entitled to avail the leave as per Leave rules and policy of this institute.

Recd.  
*[Handwritten Signature]*

*[Handwritten Signature]*

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



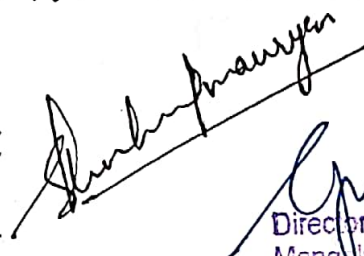
## 6. Confidential Information & Secrecy

During your employment and at all times after the term, you shall keep confidential all information (orally or written), data, report, documents, and information provided to you by the institute and that You shall not release use or disclose of the same except with the prior written permission of the organization/ institute or if required by law or an order from court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause you will be entitled to compensate the institute. You will be required to maintain utmost secrecy in respect of any communication or pass of any information/data about any aspect of the institute such as work, documents, register, books or any other article entrusted to you , to anyone not employed by the institute in any form and in case of any breach of trust, Indulgence in any such activity shall render you liable for termination with immediate effect, notwithstanding any terms and conditions mentioned in the appointment letter.

## 7. Code of Conduct:

- (a) You shall follow the service rules of the Institute in absolute letter & spirit.
- (b) You shall discharge your duties in the best interest of the Institute. You shall serve the "INSTITUTE" faithfully and diligently, devote whole time and shall comply with all directions, policies and orders of the "INSTITUTE" and / or its Officers and / or authorities under whom your services are placed by the "INSTITUTE" from time to time. Further You shall not divulge or disclose any of the trade secrets of the institute and engage yourself and / or have any concern with any other colleges /institute or organization at any time during the tenure of your service with the "INSTITUTE".
- (c) You hereby undertake that in the case you are found medically unfit to continue the service then you will not be entitled for any compensation and your continuation of service is the sole discretion of the management.
- (d) You hereby acknowledge and agree that you shall not during the employment with the "INSTITUTE" be employed (Both full time & Part time) or be associated with, either as an Entrepreneur, Employee, consultant, partner, or advisor, with any college/institute, educational organization or any similar entity, which is engaged in a similar educational filed.
- (e) You hereby acknowledge and agree that increment shall not be claimed as a matter of right; your increment will be based on your individual performance, viz. maintenance of high standard of feedback, discipline, good work, efficiency, integrity, punctuality and regularity etc. The same shall be granted if your performance is found satisfactory during the period under review in various competencies. However, grant of increments shall be the sole discretion of the Management.
- (f)(I) You hereby acknowledge and agree that you are required to deal with the organization/institute's assets, material and documents with utmost honesty and professional ethics. If at any point of time, if you are found guilty of moral turpitude or of, dishonestly in dealing with organization/institute's assets, material or documents or theft of any information or misappropriation regardless of the value involved, your services would be terminated

Recd.



Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



forthwith notwithstanding other terms and conditions mentioned in your appointment letter and in such an event, you are not entitled to any notice/notice pay.

(f)(II) On the termination / resignation of your employment for whatever reason, you agree to return to the management or authorized person all property; documents and papers, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data that the organization/institute may have provided to you during the course of employment and the like; Confidential information in your possession or under your control relating to your employment or any other Institutional affair. You will be required to obtain a "No Dues Clearance" from all departments and you will be issued a relieving letter only upon receipt of the said clearance.

(g) You hereby acknowledge and agree that except in accordance with any general or special order of the management or in the performance, in good faith of the duties assigned to you, communicate, directly or indirectly, any official document or information to any employee, faculty or to any other person, to whom, you are not authorized to communicate such document or information.

(h) You hereby acknowledge and agree that except in accordance with any specific Government orders you will work in the Institute with your Physical Presence only.

(i) You are not permitted to leave the Institute in the running academic semester and in case you decide to resign from the Institute then the 30<sup>th</sup> Day of your one month Notice period should match with the last academic day of the semester AND you will complete all your assigned administrative/Academic tasks with full devotion and faithfulness while serving your notice period.

(j) You shall not involve yourself in any kind of gossip mongering or groupism and shall not take any part in, subscribe to or assist, in any way, any movement which tends to promote feelings of hatred or enmity between different classes or subjects of the Indian Union, or to disturb public peace of the Institute of Society at large.

#### 8. Notices

Notices may be given by the management to you at the address intimated by you in the official records therefore, you are mandatorily required to inform HR department of the institute related to any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending Notices or any communication and the institute will not be held responsible for non-delivery or non-receipt of the said Notices or communication.

#### 9. Force Majeure

9.1. The employee understands and agrees that If any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

Recd.  
*[Signature]*

*[Signature]*  
Director  
Mangalay Institute of  
Management & Technology  
Greater Noida





- (a) Acts of God
- (b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;
- (c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;
- (d) Government orders or law;
- (e) Actions by any government authority;
- (f) National or regional emergency;
- (g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and
- (h) Shortage of adequate power or transportation facilities.

9.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of Force Majeure to the employee, the management of the institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of such force majeure event shall be given by the employer/institute to the employee within 30 days from the date of occurrence of such event.

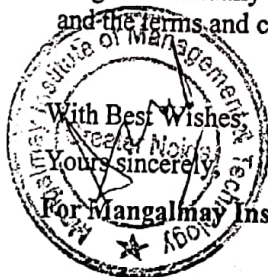
#### 10. Retirement:

Your retirement age in the institute is 60, it will calculated as per the date of birth entered in your matriculation certificate.

#### 11. Governing Law/Jurisdiction

Your employment with the organization/ institute is subject to the Indian laws. All disputes shall be subject to the jurisdiction of Greater Noida.

We take this opportunity to welcome you in the institute and we trust this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.



*[Handwritten signature]*

*[Handwritten signature]*  
Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



**MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY**  
(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)  
Knowledge Park-II, Greater Noida (U.P.)

Personal & Confidential

Date: 23 Jun, 2019

Ms. Pooja Goel  
A-2, 1501, Cherry Country,  
GH-5B, Tech Zone-IV, Greater Noida,  
Uttar Pradesh-201306

Appointment Letter

Dear Ms. Pooja Goel

With reference to your application and subsequent interview held on 23.06.2019. We are pleased to inform you that you have been Appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

**1. Commencement of Employment**

Your employment will be effective from 01 Jul 2019

**2. Compensation**

Your monthly salary will be Rs. 30,000/-. A detailed salary structure is given in "Annexure A".

**3. Place of Work**

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt. Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

**4. Probation, Confirmation & Termination/Resignation**

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

Received

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

(e) Actions by any government authority;

(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of Force Majeure to the employee, the management of the institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of

*revised*  
*[Signature]*

Director  
Manrajmay Institute of  
Management & Technology  
Greater Noida

such force majeure event shall be given by the employer/Institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.
12. **Governing Law/Jurisdiction**  
Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the Institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.



I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: *[Handwritten Signature]*

Name: Roja Goel

Date : 23.06.19

Place: Greater Noida

*received*  
*[Handwritten Signature]*

Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida

**Annexure "A"**

**Compensation**

**CTC Structure- Ms. Pooja Goel**

Your total all inclusive emoluments (CTC) shall be Rs. 3,60,000/- per annum and shall be paid @ Rs. 30,000/-per month as detailed below:-

Basic Pay + DA	Rs	15,000/-
HRA	Rs	12,000/-
Other Allowance	Rs	3,000/-
<b>Total</b>	<b>Rs</b>	<b>30,000/-</b>


**Important Note**

- Please note that salary structure of the Institute may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,  
For Mangalmai Institute of Management & Technology



Received  
Anj Gupta

  
Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



**MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY**  
(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)  
Knowledge Park-II, Greater Noida (U.P.)

Personal & Confidential

Date: 13 Jun, 2018

Ms. Anita Ramrakhyani  
C-19/120, 21 Kamla Nagar,  
Behind Sigra Thana, Sigra,  
Varanasi, Uttar Pradesh-221001

Appointment Letter

Dear Ms. Anita Ramrakhyani  
With reference to your application and subsequent interview held on 13.06.2018. We are pleased to inform you that you have been Appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

1. **Commencement of Employment**  
Your employment will be effective from 04 Sep 2018
2. **Compensation**  
Your monthly salary will be Rs. 38,500/-. A detailed salary structure is given in "Annexure A".
3. **Place of Work**  
Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.
4. **Probation, Confirmation & Termination/Resignation**
  - 4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.
  - 4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

*Anita*

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the Institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

(e) Actions by any government authority;

(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The Institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of Force Majeure to the employee, the management of the Institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of



Director  
Mangalmai Institute of  
Management & Technology  
Gurgaon, Haryana



such force majeure event shall be given by the employer/institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.
12. **Governing Law/Jurisdiction**  
Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the Institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.



I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: *Amita*

Name: Amita Ram Khyan

Date : 15 June 18

Place: G.N.



Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



Annexure "A"

Compensation

CTC Structure- Ms. Anita Ramrakhyani

Your total all inclusive emoluments (CTC) shall be Rs. 4,62,000/- per annum and shall be paid @ Rs. 38,500/-per month as detailed below:-

Basic Pay + DA	Rs	19,250/-
HRA	Rs	15,400/-
Other Allowance	Rs	3,850/-
<b>Total</b>	<b>Rs</b>	<b>38,500/-</b>

Important Note

- Please note that salary structure of the Institute may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,

For Mangalmay Institute of Management & Technology



*Anita*

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



**MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY**  
AN INSTITUTION OF MANGALMAY FOUNDATION TRUST

Campus: 8 & 9, Knowledge Park-II, Greater Noida (U.P.)  
e-mail: info@mangalmay.org

Ph.: 0120-2320400, 2320401  
Visit us at: www.mangalmay.org

Personal & Confidential

Date: 20 Jun, 2021

Dr. Manisha Gupta

FLAT-404, ACC Homes,  
Defense Enclave, Sector-44,  
Noida, Uttar Pradesh-201301

Appointment Letter

Dear Dr. Manisha Gupta

With reference to your application and subsequent interview held on 20.06.2021. We are pleased to inform you that you have been appointed as 'Assistant Professor' in our Institute on the following terms and conditions of service:-

**1. Commencement of Employment**

Your employment will be effective from 15 Sep 2021

**2. Compensation**

Your monthly salary will be Rs. 41,000/-. A detailed salary structure is given in "Annexure A".

**3. Place of Work**

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park-II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this Institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

**4. Probation, Confirmation & Termination/Resignation**

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

*Received*  
*Manisha Gupta*

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute & Affiliated University.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the Institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/Institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

(e) Actions by any government authority;

(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of

*Received*

*Mansha Gupta*

Director  
Manojmay Institute of  
Management & Technology



30 (Thirty) days from the date of Institute notifies the occurrence of such event of Force Majeure to the employee, the management of the Institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agrees that it shall forthwith, without protest. Notice of the happening of such force majeure event shall be given by the employer/Institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.

**12. Governing Law/Jurisdiction**

Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the Institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.



I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

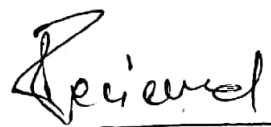
Signature: Manisha Gupta

Name: Dr. Manisha Gupta

Date : 20 June 2021

Place: Greater Noida

  
Director  
Mangalam Institute of  
Management & Technology  
Greater Noida

  
Manisha Gupta

**Annexure "A"**

**Compensation**  
**CTC Structure- Dr. Manisha Gupta**

Your total all inclusive emoluments (CTC) shall be Rs. 4,92,000/- per annum and shall be paid @ Rs. 41,000/-per month as detailed below:-

Basic Pay+DA	Rs	20500/-
HRA	Rs	16400/-
Other Allowance	Rs	4100/-
<b>Total</b>	<b>Rs</b>	<b>41000/-</b>

**Important Note**

- Please note that salary structure of the company may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,

For Mangalima Institute of Management & Technology



*Received*  
*Manisha Gupta*

A handwritten signature in black ink, appearing to be "Dr. Manisha Gupta".

Director  
Mangalima Institute of  
Management & Technology  
Greater Noida



**MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY**  
(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)  
Knowledge Park-II, Greater Noida (U.P.)

Personal & Confidential

Date: 23 Jun, 2019

Dr. Jaspreet Kaur  
Flat No.76, Plot No. 3A,  
Palm Green Apartments, Sector-11,  
Dwarka, New Delhi-110075

Appointment Letter

Dear Dr. Jaspreet Kaur

With reference to your application and subsequent interview held on 23.06.2019. We are pleased to inform you that you have been Appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

**1. Commencement of Employment**

Your employment will be effective from 01 Aug 2019

**2. Compensation**

Your monthly salary will be Rs. 30,000/-. A detailed salary structure is given in "Annexure A".

**3. Place of Work**

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

**4. Probation, Confirmation & Termination/Resignation**

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

*Jaspreet Kaur*

*[Signature]*  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the Institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/Institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

(e) Actions by any government authority;

(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The Institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of Institute notifies the occurrence of such event of Force Majeure to the employee, the management of the Institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of

*Received*

*Just meet*

*[Signature]*  
Director  
Manalmy Institute of  
Management & Technology  
Greater Noida



such force majeure event shall be given by the employer/Institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.

**12. Governing Law/Jurisdiction**

Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.

With Best Wishes,

Yours sincerely,

For Mangalimay Institute of Management & Technology



I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: Jaspreet

Name: Jaspreet Kaur

Date: 23/06/2019

Place: Greater Noida

Received  
Jaspreet

Director,  
Mangalimay Institute of  
Management & Technology  
Greater Noida





Annexure "A"

Compensation

CTC Structure- Dr. Jaspreet Kaur

Your total all inclusive emoluments (CTC) shall be Rs. 3,60,000/- per annum and shall be paid @ Rs. 30,000/-per month as detailed below:-

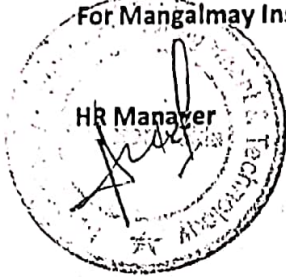
Basic Pay + DA	Rs	15,000/-
HRA	Rs	12,000/-
Other Allowance	Rs	3,000/-
<b>Total</b>	<b>Rs</b>	<b>30,000/-</b>

Important Note

- Please note that salary structure of the Institute may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,

For Mangalmay Institute of Management & Technology



*Reviewed*

*Jaspreet*

A handwritten signature in black ink, appearing to be "Dr. Jaspreet Kaur".

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



# MANGALMAI INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

Personal & Confidential

Date: 13 Jun, 2018

Dr. Poyam Sharma  
Flat No-406, Exotica Dream Villa,  
Greater Noida,  
Uttar Pradesh-201310

## Appointment Letter

Dear Dr. Poyam Sharma  
With reference to your application and subsequent interview held on 13.06.2018. We are pleased to inform you that you have been Appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

### 1. Commencement of Employment

Your employment will be effective from 18 Jun 2018

### 2. Compensation

Your monthly salary will be Rs. 38500/-. A detailed salary structure is given in "Annexure A".

### 3. Place of Work

Your employment location will be at our Mangalmai Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

### 4. Probation, Confirmation & Termination/Resignation

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



### Leave/Holidays

You are entitled to avail the leave & holidays as per the HR policy of the Institute.

### 6. Confidential Information & Secrecy

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

### 7. Notices/Communication

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the Institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

### 8. Force Majeure

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

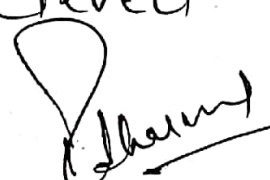
(e) Actions by any government authority;


(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of Force Majeure to the employee, the management of the institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of

Received  


  
Director  
Mangalay Institute of  
Management & Technology  
Greater Noida

such force majeure event shall be given by the employer/Institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.

**12. Governing Law/Jurisdiction**

Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the Institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.



I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: *[Signature]*

Name: Byam Sharma

Date : 18 June 18

Place: Greater Noida

Received

*[Signature]*

*[Signature]*

Director  
Mangalmai Institute of  
Management & Technology



Annexure "A"

Compensation  
CTC Structure- Dr. Poyam Sharma

Your total all Inclusive emoluments (CTC) shall be Rs. 4,62,000/- per annum and shall be paid @ Rs. 38,500/-per month as detailed below:-

Basic Pay + DA	Rs	19,250/-
HRA	Rs	15,400/-
Other Allowance	Rs	3,850/-
<b>Total</b>	<b>Rs</b>	<b>38,500/-</b>

Important Note

- Please note that salary structure of the Institute may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,  
For Mangalmay Institute of Management & Technology



Reviewed

*[Signature]*

*[Signature]*

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



Date: 1<sup>st</sup> July, 2021

Mr. Nishant Singh

Sector- Delta-1,  
Greater Noida,  
Uttar Pradesh-201308

**Appointment Letter**

Dear Mr. Nishant Singh

With reference to your application and subsequent interview held on 01.02.2021. We are pleased to inform you that you have been appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

**1. Commencement of Employment**

Your employment will be effective from 1<sup>st</sup> July, 2021

**2. Compensation**

Your monthly salary will be Rs. 37460/-. A detailed salary structure is given in "Annexure A".

**3. Place of Work**

Your employment location will be at our Mangalmai Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the Institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

**4 Probation, Confirmation & Termination/Resignation**

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

Received  
Nishant

Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida

**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the institute.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

- (a) Acts of God
- (b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;
- (c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;
- (d) Government orders or law;
- (e) Actions by any government authority;
- (f) National or regional emergency;
- (g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and
- (h) Shortage of adequate power or transportation facilities.

8.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of Force Majeure to the employee, the management of the institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of

Received

Nisant

Director  
Mangalay Institute of  
Management & Technology  
Gurgaon, Haryana



such force majeure event shall be given by the employer/Institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.

**12. Governing Law/Jurisdiction**

Your employment with the institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.

With Best Wishes,

Yours sincerely,

For Mangalmai Institute of Management & Technology



I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: Nishant

Name: Nishant Singh

Date : 01/07/2021

Place: Gr. Noida

Received

Nishant

Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



Annexure "A"

Compensation  
CTC Structure- Mr. Nishant Singh

Your total all inclusive emoluments (CTC) shall be Rs. 4,49,520/- per annum and shall be paid @ Rs. 37,460/-per month as detailed below:-

Basic Pay+DA	Rs	18730/-
HRA	Rs	14984/-
Other Allowance	Rs	3746/-
<b>Total</b>	<b>Rs</b>	<b>37460/-</b>


Important Note

- Please note that salary structure of the company may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,  
For Mangalmay Institute of Management & Technology



Received  
Nishant

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



## MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

AN INSTITUTION OF MANGALMAY FOUNDATION TRUST

Campus: 8 & 9, Knowledge Park-II, Greater Noida (U.P.)

Ph.: 0120-2320400, 2320401

e-mail: info@mangalmay.org

Visit us at: www.mangalmay.org

Personal & Confidential

Date: 20 Jun, 2021

Dr. Ashutosh Gaur

House No.1180,  
Sector-13, Karnal,  
Haryana-132001

### Appointment Letter

Dear Dr. Ashutosh Gaur

With reference to your application and subsequent interview held on 20.06.2021. We are pleased to inform you that you have been appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

**1. Commencement of Employment**

Your employment will be effective from 01 Jul 2021

**2. Compensation**

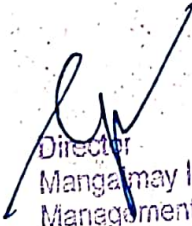
Your monthly salary will be Rs. 46200/-. A detailed salary structure is given in "Annexure A".

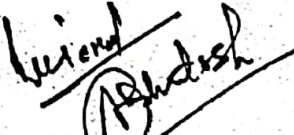
**3. Place of Work**

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the Institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this Institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

**4. Probation, Confirmation & Termination/Resignation**

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

  
Dr. Ashutosh Gaur



4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute & Affiliated University.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the Institute about any change in your residential address/ mobile/ telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice/ notice payment, or with notice/ payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

(e) Actions by any government authority;

(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of

  
Director  
Management Institute of  
Management & Technology  
Greater Noida





30 (Thirty) days from the date of Institute notifies the occurrence of such event of Force Majeure to the employee, the management of the Institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of such force majeure event shall be given by the employer/institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/suppression or false detail is discovered therein at any time.
12. **Governing Law/Jurisdiction**  
Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.




I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: Ashutosh

Name: Dr. Ashutosh Gaur

Date : 20/06/21

Place: Pioneer Noida

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

  
Reviewed  
Ashutosh

Annexure "A"

Compensation  
CTC Structure- Dr. Ashutosh Gaur

Your total all inclusive emoluments (CTC) shall be Rs. 5,54,400/- per annum and shall be paid @ Rs. 46,200/-per month as detailed below:-

Basic Pay+DA	Rs	23100/-
HRA	Rs	18480/-
Other Allowance	Rs	4620/-
<b>Total</b>	<b>Rs</b>	<b>46200/-</b>

Important Note

- Please note that salary structure of the company may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,

~~For Mangal~~may Institute of Management & Technology



Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

Reviewed  
Ashutosh



# MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida (U.P.)

Personal & Confidential

Date: 7 Jun, 2017

Ms. Shruti Srivastava  
A-1103, STELLAR MI CITI HOMES,  
GH-07 OMICRON-3, NEAR PULMERIA GARDEN,  
EACHACHHAR, GAUTAM BUDDHA NAGAR, UTTAR PRADESH-201310

## Appointment Letter

Dear Ms. Shruti Srivastava

With reference to your application and subsequent interview held on 7.06.2017. We are pleased to inform you that you have been Appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

### 1. Commencement of Employment

Your employment will be effective from 03 Jul 2017.

### 2. Compensation

Your monthly salary will be Rs. 32,000/-. A detailed salary structure is given in "Annexure A".

### 3. Place of Work

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

### 4. Probation, Confirmation & Termination/Resignation

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

### 5. Leave/Holidays

Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida



You are entitled to avail the leave & holidays as per the HR policy of the Institute.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the Institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

(e) Actions by any government authority;

(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of 30 (Thirty) days from the date of institute notifies the occurrence of such event of Force Majeure to the employee, the management of the institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of such force majeure event shall be given by the employer/institute to the employee within 30 days from the date of occurrence of such event.



Director  
Manalmay Institute of  
Management & Technology  
Greater Noida

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as In operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.
12. **Governing Law/Jurisdiction**  
Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

We take this opportunity to welcome you in the Institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.




I hereby declare that I have read and fully understood the above terms and conditions and agrees to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: Shruti  
Date : 7/06/17

Name: Shruti Srivastav  
Place: G. N.

Shruti

  
Director  
Mangalmai Institute of  
Management & Technology  
Greater Noida



Annexure "A"

Compensation

CTC Structure- Ms. Shruti Srivastava

Your total all inclusive emoluments (CTC) shall be Rs. 3,84,000/- per annum and shall be paid @ Rs. 32,000/- per month as detailed below:-

Basic Pay + DA	Rs	16,000/-
HRA	Rs	12,800/-
Other Allowance	Rs	3,200/-
<b>Total</b>	<b>Rs</b>	<b>32,000/-</b>

Important Note

- Please note that salary structure of the company may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,

For Mangalmay Institute of Management & Technology



A handwritten signature in black ink, appearing to read "Shruti".

A handwritten signature in black ink, appearing to be a stylized "S" or "D".

Director  
Mangalmay Institute of  
Management & Technology  
Gurgaon, Haryana



**MANGALMAY INSTITUTE OF MANAGEMENT & TECHNOLOGY**  
**AN INSTITUTION OF MANGALMAY FOUNDATION TRUST**

Campus: 8 & 9, Knowledge Park-II, Greater Noida (U.P.)  
e-mail: info@mangalmay.org

Ph.: 0120-2320400, 2320401  
Visit us at: www.mangalmay.org

Personal & Confidential

Date: 20 Jun, 2021

Mr. Raghvender Singh Yadav

House No. 216,  
Indra Nagar Phaphund Road,  
Dibiyapur, Aurrailya,  
Uttar Pradesh-206244

Appointment Letter

Dear Mr. Raghvender Singh Yadav

With reference to your application and subsequent interview held on 20.06.2021. We are pleased to inform you that you have been Appointed as "Assistant Professor" in our Institute on the following terms and conditions of service:-

**1. Commencement of Employment**

Your employment will be effective from 01 Jul 2021

**2. Compensation**


Your monthly salary will be Rs. 37460/-. A detailed salary structure is given in "Annexure A".



**3. Place of Work**

Your employment location will be at our Mangalmay Institute of Management & Technology situated at Plot No. 8 & 9, Knowledge Park- II, Greater Noida, Distt Gautam Budh Nagar, U.P (India). During the course of your employment with the institute, your services are liable to be transferred, seconded or deputed to any of the Branches belonging to or affiliated to, or associated with this institute. Such transfer, secondments or deputations may be within India without any changes in the terms and conditions of the employment at the sole discretion of the management.

**4. Probation, Confirmation & Termination/Resignation**

4.1 In the first instance, you will be on probation for a period of one year from the date of your joining, where after the probation period may either be extended or may be dispensed with either earlier or on completion or thereafter till confirmation based on your satisfactory performance. Your services are liable to be terminated with one month notice or salary in lieu thereof during the initial or extended period of probation. Similarly, you may also resign with one month notice or salary in lieu thereof during the initial or extended period of probation.

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

4.2 After confirmation as regular employee, your services are liable to termination at one month's notice or salary in lieu thereof and on resignation; you will also serve one month notice or salary in lieu thereof.

**5. Leave/Holidays**

You are entitled to avail the leave & holidays as per the HR policy of the Institute & Affiliated University.

**6. Confidential Information & Secrecy**

During your employment and at all times after the term, you will treat all information coming to you as strictly confidential and the information contained in all documents and papers and other matters relating to the Institute will not be divulged by you to any person except with the prior written permission of the Institute or if required by law or an order from the Honorable Court. However, you will be entitled to divulge the information to those who are directly concerned or as may be necessary in order to obtain certain information necessary for the performance of your obligations. If you breach this clause, you shall be liable for strict disciplinary action including termination.

**7. Notices/Communication**

Notices may be given by the management to you at the address intimated by you in the official records. Therefore, you are mandatorily required to inform HR department of the institute about any change in your residential address/ mobile / telephone number within three days from the date of such change and get the changes recorded otherwise the last recorded address shall be treated as your address for sending notices or any communication and the Institute will not be held responsible for non-delivery or non-receipt of the said notices or communication.

**8. Force Majeure**

8.1 The employee understands and agrees that if any force majeure event is beyond the employer/institute's control and makes it impossible for employment to continue or makes impossible to keep a business running, their job may end without notice / notice payment, or with notice / payment of notice or no salary/ wages payment and other benefits for the effected period, The force majeure events including, but not limited to, are:

(a) Acts of God

(b) A natural disaster / natural calamity (workplace fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic;

(c) War, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest;

(d) Government orders or law;

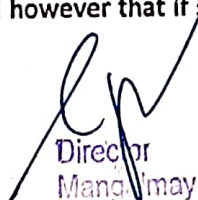
(e) Actions by any government authority;

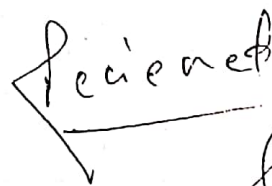
(f) National or regional emergency;

(g) Strikes, labour stoppages or slowdowns or other industrial disturbances; and

(h) Shortage of adequate power or transportation facilities.

8.2 The institute shall not bind to pay salary / wages and any other benefits or allowances to the employee for the effected period of the Force Majeure event. Provided however that if such event of Force Majeure shall continue for a period of

  
Director  
Mangalay Institute of  
Management & Technology  
Ghaziabad, Noida







30 (Thirty) days from the date of Institute notifies the occurrence of such event of Force Majeure to the employee, the management of the Institute shall at its option be permitted to terminate this Agreement without incurring any liability and the employee agree that it shall forthwith, without protest. Notice of the happening of such force majeure event shall be given by the employer/institute to the employee within 30 days from the date of occurrence of such event.

9. Retirement age shall be governed by the norms of related statutory bodies.
10. Besides above conditions, you will abide by the HR Policy as in operation besides office orders which are issued from time to time.
11. This appointment is based on the information given by you to us in your employment /personal data form and otherwise, and shall be considered null and void if a material error/ suppression or false detail is discovered therein at any time.
12. **Governing Law/Jurisdiction**  
Your employment with the Institute is subject to the Indian laws. Any dispute shall be subject to the jurisdiction of Courts at Greater Noida.

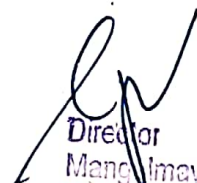
We take this opportunity to welcome you in the Institute and we trust that this association will be long and mutually beneficial. Kindly signify your acceptance of this letter of appointment, and the terms and conditions by signing the attached of this letter.




I hereby declare that I have read and fully understood the above terms and conditions and agree to abide by them. I acknowledge that I have not relied upon any verbal assurance / commitment / representation, other than those explicitly stated in the aforesaid appointment letter. As a token of acceptance, I have hereby signed the duplicate of this letter.

Signature: Raghendra Singh Yadav  
Date : 20 June 2021

Name: Raghendra Singh Yadav  
Place: Greater Noida

  
Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida

  
Raghendra

Annexure "A"

Compensation

CTC Structure- Mr. Raghvendra Singh Yadav

Your total all inclusive emoluments (CTC) shall be Rs. 4,49,520/- per annum and shall be paid @ Rs. 37,460/-per month as detailed below:-

Basic Pay+DA	Rs	18730/-
HRA	Rs	14984/-
Other Allowance	Rs	3746/-
<b>Total</b>	<b>Rs</b>	<b>37460/-</b>

Important Note

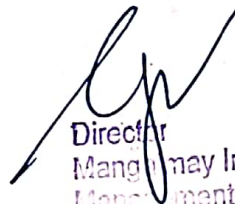
- Please note that salary structure of the company may be altered/ modified at any time without prior notice.
- TDS shall be deducted from salary as per the government rules, if applicable.

Yours sincerely,

For Mangalmay Institute of Management & Technology



*Received*  
*Raghvendra*



Director  
Mangalmay Institute of  
Management & Technology  
Greater Noida